



PLEASANT RIDGE MANOR
BOARD OF TRUSTEES MEETING AGENDA

March 22, 2016 5:30 p.m.

1. Call to Order
2. Roll Call
3. Hearing of the Public **(3 minutes per person)**
4. Approval of Minutes – December 10, 2015
5. New Business
 - a. Executive Director's Report to the Board.
6. Other
7. Adjournment

WEST
8300 West Ridge Rd.
Girard, Pennsylvania 16417
(814) 474-5521

FAX (814) 474-2307

**PLEASANT RIDGE MANOR
BOARD OF TRUSTEES MEETING
MARCH 22ND , 2016 @ 5:30 p.m.**

MINUTES OF DECEMBER 10TH, 2015

Members Present: Fiore Leone- Chair
Jay Breneman
Edward DiMattio, Jr.
Dr. Kyle Foust
Andre` Horton
Carol Loll

Also in attendance: Kathy Dahlkemper, President
James Sparber, Treasurer
Doug Smith, Secretary
Sue Ellen Pasquale, County Accountant

Absent: None

Pleasant Ridge Manor: Robert V. Smith, NHA, Executive Director
George Joseph, Esquire
Mary Venezia, RN, Director of Nursing
Mike Anderson, Chief Financial Officer
Jack Walburn, Director of Human Resources

Absent: None

Mr. Phil Fatica-Vice Chair passed away on Sunday December 6th, 2015.
Mr. Fatica will be dearly missed by all.

Meeting called to order at 3:05 p.m. by Fiore Leone-Chair.

ROLL CALL

**Absent –Edward DiMattio
Andre` Horton**

PUBLIC SPREAKERS - NONE

MOTION TO APPROVE MINUTES FROM MAY 28TH AND JULY 9TH, 2015

1ST - KYLE FOUST
2ND - MR. BRENEMAN

ROLL CALL

CAROL LOLL	-	YES
DR. FOUST	-	YES
JAY BRENEMAN	-	YES
FIORE LEONE	-	YES

MOTION APPROVED UNANIMOUSLY BY FOUR (4) MEMBERS

***Mr. DiMattio and Mr. Horton arrived after the approval of the minutes.**

EXECUTIVE DIRECTORS UPDATE:

EAST FACILITY

The East closing went as planned. Excess equipment was transferred to the West Facility to be used at a later time. Other equipment was sold to employees and the public. PRM raised \$8000 from the selling of equipment. Other equipment was donated or scraped.

DISPLACED EMPLOYEES

We continue to use twenty-one (21) displaced employees instead of temporary employees and agency nursing. This has resulted in a significant decrease in overtime. The overtime is down by 50% and the agency use is down by 90%. Some of the impact that was projected and how it will affect our operating cost is being pushed out longer than expected.

When the East Facility closed there were forty-five (45) displaced employees. Fourteen (14) have secured permanent positions, seven (7) have resigned, three (3) were terminated with cause and twenty-one (21) continue to fill in for employees on Family Medical Leave of Absence (FMLA), work related injuries and vacations. There are three (3) laid off employee waiting for recall but these employees cannot be recalled due to medical reasons. The total number of positions that were eliminated were eighty-one (81) at the East Facility and twenty-four (24) at the West Facility. Of that twenty-four one (1) was a non-bargaining position, four (4) were bargaining positions and eighteen (18) non-bargaining temps. PRM had twelve (12) employees retire, of which four (4) positions have not been replaced. Five (5) positions were replaced at a lower salary while the other two (2) position remained at the same salary. One (1) position is posted to be filled.

In July thirty-five (35) employees were reported as laid off. These employees were truly laid off or their positions were eliminated. Four (4) more employees were laid off in August which brought the total to thirty-nine (39).

The last information received from Unemployment showed nineteen (19) of these employees are displaced workers. The reduction is due to voluntary resignation and employees who were called back to work but did not accept the position or refused to return to work which caused those employees to have their unemployment terminated. Another ten (10) employees are collecting unemployment that had nothing to do with the consolidation or workforce reduction.

OPERATING STATEMENT

As of October 31, 2015 the operating statement shows a net excess of \$1.5 million. This figure reflects the sale of the East beds to LECOM. All but \$200,000 went back to the County to repay the loan for the West Facility Sprinkler, Sewer & Water projects. There was no cash available except the \$200,000 to apply to operating costs.

Year to date revenue reflects the census which is less than budgeted. The drop in the census at the East

Facility caused the census to drop sooner than expected. When the budget was put together assumptions were made as to what our census and operating costs would be at the time of the closing. Fifty-one (51) residents were transferred to LECOM. Maintaining the census became an issue at that time. In addition to that the census mix for Medical Assistance which was actually higher at 90% than budgeted 83%. This is the significant difference in daily revenue for resident days. Resident days dropped in September and October. The cost of operating the East Facility until closing was higher due to employees choosing to leave their employment. These employees were not guaranteed a position at the West Facility through the bumping process. This in turn increased the overtime and agency costs during the first seven (7) months of the year. The impact of the consolidation will be better demonstrated at the end of the year and going forward. With all being said that is why PRM is asking for additional \$810,000 from County Council to fund our operating expenses.

PRM is working at a deficit, using our Depreciation Reserve Account to fund operating expenses and we need to replenish the Depreciation Reserve Account.

SEWER TREATMENT PLANT

Decommissioning has been completed. Two (2) employees that worked in the plant have bumped and moved into different positions. No issues with the changeover in systems.

LIMITED IGT

Still ongoing at this time. PRM is waiting on numbers but no word yet. Mike Anderson, CFO will be attending the FOG meeting in Harrisburg next week and will get an update on the Limited IGT.

ALMSHOUSE CEMETERY

The Almshouse Cemetery Service was held on September 11th, 2015 and was well attended.

OPERATING BUDGET

The 2016 Operating Capital Budgets were passed. Due to the census decline in the last weeks PRM will be revisiting our projection for next year. Will be vetting the whole expense process. Will be returning to Council with the results of these projections. It was decided that quarterly meetings will take place with Joe Maloney, County Finance Department, Mike Anderson and Mr. Smith.

HEALTH CHOICE

The State is moving toward a Managed Longterm Care Program with Healthy Choices For PA. We are not sure what this means to PRM at this time. This program will be rolled out in Southwest PA the beginning of 2016.

The information is very sketchy at this time. More information about this program will be available once it begins in 2016. It will not affect PRM for a couple of years.

PENSION

We discussed with AFSCME approaching Senator Casey about changing the pension to governmental. AFSCME wants to do a joint approach with the County. Mr. Smith stated he would hope the County would consider this recommendation from the Union.

Mr. Leone asked Attorney George Joseph about the status of the governmental plan. Mr. Leone feels its Attorney Joseph's job to follow up with the Senator Casey regarding the pension and the 401K at PRM.

Attorney Joseph gave a history of the Pension and 401K status which Atty. Joseph has been working on over the last few years.

Discussion was held on the Pension and 401K options.

Attorney Joseph will follow up with Senator Casey on the governmental pension.

Mr. Leone asked Mr. Smith if the 2015 Budget that was presented was the best case scenario.

Mr. Smith stated it was the best case scenario.

Mr. Leone stated that the 2015 Budget would have been better if a worst case scenario was presented. The State budget won't be passed anytime soon.

Mr. Smith stated PRM is waiting for the year-end numbers and will then revise the figures.

Mrs. Loll asked if she understood what Mr. Smith stated that there are a couple employees that were laid off or on unemployment that cannot be called back to work due to illness.

Mr. Smith stated that these employees are limited on what they can do on the job. PA Unemployment Law states employees can remain on unemployment if they can't return to work and PRM cannot provide them with a modified duty job.

Mrs. Loll asked do you keep them on unemployment until the employee is better.

Mr. Smith stated until the employees can work full duty or exhaust their unemployment.

Mrs. Loll asked since the budget has not been passed in PA yet and the County is making adjustments and cuts to save on funds is PRM doing the same.

Mr. Smith stated that changes are being made at PRM and due to the budget shortfall next year PRM is reviewing all the outside contracts to see if a reduction can be made.

Mr. Smith stated that two (2) additional employees will be laid off that had nothing to do with consolidation.

Mrs. Loll asked that Mr. Smith stated that an employee would be travelling for a meeting. Who's paying for that trip?

Mr. Smith stated that Mike Anderson – CFO will be going to the FOG meeting in Harrisburg and PRM will be paying for his expenses. This is PACAH's Fiscal Officers meeting. This meeting is where PRM gets most of its information on the Department of Human Services reimbursements and future funding.

Mrs. Loll stated that this is a necessary meeting to gain information.

Mr. Smith stated yes.

Mr. Breneman asked if there will come a time these displaced workers will find new jobs outside of PRM. Is PRM looking at going back to overtime?

Mr. Smith stated that these displaced workers are still in the bargaining unit and still getting their benefits. These workers just don't have a permanent position. At any given time PRM has approximately 20-25 employees out on MLOA (Medical Leave of Absence). Use of displaced workers will end when there is a permanent position that opens up and those employees bid into the position.

Mr. Breneman asked why Resident Days are down.

Mr. Smith stated the conversation with our Admission Department shows a lot of other facilities are down in Resident Days too. Part of that is the competition with Home Agencies and Medicare changes.

Hospitals/Medicare are reducing hospital admissions, placing them in "observation" status. People will still get the same testing and treatment in the hospital but are not formally admitted. The hospital will get penalized if Medicare thinks the stay should have been an observation stay versus an inpatient stay. To be covered in a Nursing Home the person needs a three (3) day hospital stay. So a lot of people who would have typically been admitted to a nursing home are now being sent home with home health. This has had a significant impact on the admissions to nursing homes.

Discussion on observation stay and how long a person can stay in the hospital on observation stay.

Mr. Breneman asked why MA is up.

Mr. Smith stated that many of the residents PRM is getting are complex residents and PRM is often times the facility of first choice or last resort.

Dr. Foust stated the some of the census drop is due to geography and some going to LECOM. Would you be surprised if a few of those residents who went to LECOM came back to PRM?

Mr. Smith stated that of the residents that went to LECOM a few have returned and unfortunately quite a few have expired since the consolidation. PRM lost part of the market when the East Facility closed. Presently our analysis of the past 100 day's show most of the new admissions are coming from the Millcreek and West County. PRM lost the East County market such as Northeast, Harborcreek, Erie, etc. Those residents are now going to St. Mary's East, Twinbrook, Presque Isle and LECOM.

Mr. Breneman stated that LECOM is different than most facilities in the area. Some people are unhappy with LECOM due to being too sterile.

Mr. Smith stated he has heard the same things. The model that LECOM is building is one where patients can go from apartments and assisted living to hospital to LECOM Sr. Living.

Mr. Horton stated that over time if the hospitals encourage people to stay at home would this affect your numbers.

Mr. Smith stated that hospitals have to watch their readmissions. If a patient goes back into the hospital within thirty (30) days the hospital faces penalties. If a home support system is put in place the patient has

a better chance of not returning to the hospital.

Mr. Horton stated that elder abuse could increase.

Mr. Smith refer to Section VIII and reviewed the rates.

These rates have been flat for a long time and County Homes have gotten out of the business due to these rates not increasing over time.

Dr. Foust stated that he has the fullest confidence in PRM. If you look at where PRM was years ago PRM has come a long way.

Mr. Leone stated the private facilities do not have to take MA residents but PRM does take MA residents. The problem with taking MA residents is that MA pays less. This is state wide not just Erie County. More counties are sending these MA residents out of the area. Mr. Leone spoke to Senator Sean Wiley regarding a level playing field with MA residents with the private facilities. Senator Wiley stated it is an issue that is being looked into with the legislature.

Mr. Leone stated that Mary Schaaf is in the meeting room. As we sit here as the Board of Trustees this is not a governmental agency. This board is the private not for profit corporation. Mr. Leone stated none of the BOT members formed it that way it was formed years ago by DPW. DPW secretary stated the Board of Trustees members are to be County Council members. Like it or dislike it the County has to make up the funds. Mr. Leone stated that PRM team has done an excellent job running PRM.

County Executive Dahlkemper thanked Mr. Smith for the recent reports. Now that we are having to redo the 2015-2016 budget in the future projection should be the worst case scenario because there are things we have no control over.

Mrs. Dahlkemper is glad PRM is looking at their marketing plan. Obviously the plan needs to be improved because it's a census issue.

Mrs. Dahlkemper asked if PRM needed any help with the VA contracts.

Mr. Smith stated in the past PRM has tried but were told PRM didn't have a sprinkler system therefore could not get a contract. Once the sprinkler system was installed PRM tried again and was told the VA doesn't need to contract with any more nursing home facilities. Mr. Smith stated that it's appropriate to have the VA working without the County Home. Mr. Smith will be re-contacting the VA regarding a contract but is requesting the support from the County administration.

Mr. Horton stated that he has some contacts at the VA facility if assistance is needed.

Mr. Horton thanked Dr. Foust and Mr. Leone for their help with understanding the budgets.

Mr. DiMattio what percentage of residents are Alzheimer's residents?

Mr. Smith stated that we have a 40 bed unit that is completely full. Half of PRM residents have some form of dementia. There is a waiting list for our unit. Mr. Smith continued by saying we have other residents that are no longer ambulatory and are on other units.

Mr. DiMattio asked if PRM would be expanding increasing the census on that unit in the near future.

Mr. Smith stated relocating the residents on the existing unit could be an issue.

Mr. Smith stated that PRM also does Short Term Rehab and maybe designating a unit to be just for short term rehab would also increase the census.

The meeting adjourned at 3:45 p.m.

Motion to adjourn

1st – Dr. Foust

2nd – Andre` Horton

All in Favor – Motion passed unanimously.

Respectively submitted,

Linda Spinek

Linda Spinek

Administrative Assistant

RESOLUTION NUMBER 6, 2016

**Resolution to Provide Nonbinding Letter of Interest to Participate in
Intergovernmental Transfer Program**

WHEREAS, The Erie County Council has reviewed the preliminary information regarding a proposed Intergovernmental Transfer Program to be implemented by the Pennsylvania Department of Human Services, Office of Long Term Living and Erie County effective July 1, 2015.

NOW THEREFORE, BE IT RESOLVED by the County Council of the County of Erie, gives consent to provide a nonbinding letter of interest to participate in the Intergovernmental Transfer Program effective July 1, 2015 and its willingness to provide an estimated IGT Transfer of \$4,335,685. The Council members acknowledge this amount is an estimate and that the Department of Human Services will provide a specific amount prior to a formal review and commitment by the Board.

On the motion of Mr. Leone, seconded by Dr. Foust, this resolution was passed on this 26th day of January, 2016 by a vote of 7 to 0.

APPROVED BY:

André R. Horton

André R. Horton, Chairman
Erie County Council

Kathy Dahlkemper
Kathy Dahlkemper,
County Executive

Date: January 27, 2016

ATTEST:

Douglas R. Smith
Douglas R. Smith
County Clerk

Date: January 26, 2016

**PLEASANT RIDGE MANOR
EXECUTIVE DIRECTOR'S
MONTHLY REPORT**

NOVEMBER 2015

—

FEBRUARY 2016

**Prepared and Presented By:
Robert V. Smith, NHA
Executive Director**

GENERAL INFORMATION
NOVEMBER 2015-FEBRUARY 2016

EXHIBITS

- A. Resident Census
- D. Admission/Discharge Comparison
- E. Admission Statistics Report
- F. Worker's Compensation Report
- H. Statement of Revenue and Expense
- I. Other

RESIDENT CARE**II. ISSUES****A. HOUSE BILL 1062 (ELIMINATION OF COUNTY SHARE REQUIREMENT)**

Passed the State House by a unanimous vote, referred to Senate Committee (Health and Welfare). The Board will be asked to contact the committee and local State Senators (Wiley and Brooks) requesting support for the bill. It will hopefully move in the current legislative session. We are still unclear as to what will happen with the \$20 million set aside from the Limited IGT to cover the County share requirement.

B. LIMITED IGT

All the counties with county homes have done what was required/requested to move the process forward. The proposed regulation appeared in the PA Bulletin, 02/26/2016 for comment. The required State Plan Amendment with CMS was also submitted in February. Specific amounts for additional funding for participating counties are not available, however Erie County projected amount is between \$1.25 and \$1.36 million.

C. 2016 BUDGET PROJECTIONS/REVISED

The budget will be revised once the 2015 fiscal year is closed and the latest 2016 numbers are available. We will be looking at the last two (2) quarters of 2015 plus available 2016 actual and projected numbers with updated information on projections factored in.

D. CENSUS

Our census has improved over the last quarter of 2015. We have reinstituted our External Marketing Committee and we are modifying our marketing plan to reflect the closing of the East Facility, focusing on our redefined market area. We are continuing to work on securing a VA Contract with the Erie VA Medical Center.

E. PENSION

Attorney Joseph has been in contact with Senator Casey's staff who passed along information that the government plan regulations will be addressed in June or July of this year by the Department of Treasury.

We recently received the updated minimum required contribution from Northwest Retirement Services. The amount is \$1,161,730 of which \$1,150,000 has been deposited, leaving an additional required deposit of about \$15,000 this year.

We were also informed that the actuarial valuation as of January 1st, 2016 for the plan has hit the 100% funded position so the past service amortization bases will be eliminated January 1st, 2016.

F. ANNUAL SURVEY

Our annual Department of Health Licensure Survey was completed on March 11th, 2016. The resulting findings and deficiencies will be posted for our response within ten (10) days of that date. We will submit our plan of correction within ten (10) days following the posting.

The Erie County Health Department Inspection was completed on March 9th, 2016 resulting in no violations.

Our Division of Life Safety Inspection has yet to occur.

G. CONSOLIDATION

Less than fifteen (15) employees remain in displaced worker status, continuing to work to fill in for employees on Medical Leaves and vacations. This continues to have a positive impact on reducing overtime and the use of agency personnel for staffing.

Only a handful of former employees receiving unemployment compensation as a result of the consolidation remain in compensable status. These claims should be closed shortly.

H. OTHER

- Volunteer Recognition Dinner – April 15th, 2016
- PACAH Conference – April 26th – 29th, 2016
- 20th Annual Golf Outing – August 1st, 2016 @ LPGC

Respectfully submitted,

Robert V. Smith, NHA

Robert V. Smith, NHA
Executive Director

RVS/les
Attachments
pc: Board of Trustees

PLEASANT RIDGE MANOR
EXECUTIVE SUMMARY - Resident Days
YTD Info as of: **February, 2016**

MONTH-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<	>>> BUDGET Days <<<	>>> DIFFERENCE <<<
Private & Other	1,048	696	- 352
Medical Assistance	6,770	7,221	(451)
Medicare	266	319	(53)
Total Month-to-date	<u>8,084</u>	<u>8,236</u>	<u>(152)</u>
% of Occupancy	<u>92.9%</u>	<u>94.7%</u>	<u>-1.8%</u>
Average Residents per Day	<u>279</u>	<u>284</u>	<u>(5)</u>

YEAR-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<	>>> BUDGET Days <<<	>>> DIFFERENCE <<<
Private & Other	2,077	1,440	637
Medical Assistance	14,059	14,940	(881)
Medicare	435	660	(225)
Total Year-to-date	<u>16,571</u>	<u>17,040</u>	<u>(469)</u>
% of Occupancy	<u>92.1%</u>	<u>94.7%</u>	<u>-2.6%</u>
Average Residents per Day Without Hospital	<u>276</u>	<u>284</u>	<u>(8)</u>

Residents per day WITH Hospital Days >> Year-To-Date

Average Hospital Days	<u>2</u>	<u>2</u>	<u>-</u>
Average With Hospital	<u>278</u>	<u>286</u>	<u>(8)</u>

PLEASANT RIDGE MANOR
EXECUTIVE SUMMARY - Resident Days
YTD Info as of: January, 2016

MONTH-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<	>>> BUDGET Days <<<	>>> DIFFERENCE <<<
Private & Other	1,029	744	285
Medical Assistance	7,289	7,719	(430)
Medicare	169	341	(172)
Total Month-to-date	<u>8,487</u>	<u>8,804</u>	<u>(317)</u>
% of Occupancy	<u>91.3%</u>	<u>94.7%</u>	<u>-3.4%</u>
Average Residents per Day	<u>274</u>	<u>284</u>	<u>(10)</u>

YEAR-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<	>>> BUDGET Days <<<	>>> DIFFERENCE <<<
Private & Other	1,029	744	285
Medical Assistance	7,289	7,719	(430)
Medicare	169	341	(172)
Total Year-to-date	<u>8,487</u>	<u>8,804</u>	<u>(317)</u>
% of Occupancy	<u>91.3%</u>	<u>94.7%</u>	<u>-3.4%</u>
Average Residents per Day	<u>274</u>	<u>284</u>	<u>(10)</u>

Residents per day WITH Hospital Days' >> Year-To-Date

Average Hospital Days	<u>1</u>	<u>2</u>	<u>(1)</u>
Average With Hospital	<u>275</u>	<u>286</u>	<u>(11)</u>

PLEASANT RIDGE MANOR
EXECUTIVE SUMMARY - Resident Days
YTD Info as of: December, 2015

MONTH-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<			>>> BUDGET Days <<<			>>> DIFFERENCE <<<		
	EAST	WEST	TOTAL	EAST	WEST	TOTAL	EAST	WEST	TOTAL
Private & Other	-	782	782	-	1,079	1,079	-	(297)	(297)
Medical Assistance	-	7,496	7,496	-	7,471	7,471	-	25	25
Medicare	-	156	156	-	378	378	-	(222)	(222)
Total Month-to-date	-	8,434	8,434	-	8,928	8,928	-	(494)	(494)
% of Occupancy	0.0%	90.7%	90.7%	0.0%	99.3%	99.3%	0.0%	-8.6%	-8.6%
Average Residents per Day	-	272	272	-	288	288	-	(16)	(16)

YEAR-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<			>>> BUDGET Days <<<			>>> DIFFERENCE <<<		
	EAST	WEST	TOTAL	EAST	WEST	TOTAL	EAST	WEST	TOTAL
Private & Other	338	8,297	8,635	1,377	12,446	13,823	(1,039)	(4,149)	(5,188)
Medical Assistance	9,258	90,580	99,838	9,528	86,200	95,728	(270)	4,380	4,110
Medicare	344	2,546	2,890	240	4,598	4,838	104	(2,052)	(1,948)
Total Year-to-date	9,940	101,423	111,363	11,145	103,244	114,389	(1,205)	(1,821)	(3,026)
% of Occupancy	72.3%	90.8%	88.8%	81.0%	94.0%	92.6%	-8.7%	-3.2%	-3.8%
Average Residents per Day	27	278	305	31	283	314	(4)	(5)	(9)

Residents per day WITH Hospital Days >> Year-To-Date

Average Hospital Days	-	2	2	-	2	2	-	-	-
Average With Hospital	27	280	307	31	285	316	(4)	(5)	(9)

PLEASANT RIDGE MANOR
EXECUTIVE SUMMARY - Resident Days
YTD Info as of: November, 2015

MONTH-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<			>>> BUDGET Days <<<			>>> DIFFERENCE <<<		
	EAST	WEST	TOTAL	EAST	WEST	TOTAL	EAST	WEST	TOTAL
Private & Other	-	743	743	-	1,044	1,044	-	(301)	(301)
Medical Assistance	-	7,409	7,409	-	7,230	7,230	-	179	179
Medicare	-	89	89	-	365	365	-	(276)	(276)
Total Month-to-date	-	8,241	8,241	-	8,639	8,639	-	(398)	(398)
% of Occupancy	0.0%	91.6%	91.6%	0.0%	99.3%	99.3%	0.0%	-7.7%	-7.7%
Average Residents per Day	-	275	275	-	288	288	-	(13)	(13)

YEAR-TO-DATE DAY STATISTICS

	>>> ACTUAL Days <<<			>>> BUDGET Days <<<			>>> DIFFERENCE <<<		
	EAST	WEST	TOTAL	EAST	WEST	TOTAL	EAST	WEST	TOTAL
Private & Other	338	7,515	7,853	1,377	11,367	12,744	(1,039)	(3,852)	(4,891)
Medical Assistance	9,258	83,084	92,342	9,528	78,729	88,257	(270)	4,355	4,085
Medicare	344	2,390	2,734	240	4,220	4,460	104	(1,830)	(1,726)
Total Year-to-date	9,940	92,989	102,929	11,145	94,316	105,461	(1,205)	(1,327)	(2,532)
% of Occupancy	72.3%	90.8%	88.6%	81.0%	93.5%	92.0%	-8.8%	-2.7%	-3.4%
Average Residents per Day	30	278	308	33	282	315	(3)	(4)	(7)

Residents per day WITH Hospital Days >> Year-To-Date

Average Hospital Days	-	2	2	-	2	2	-	-	-
Average With Hospital	30	280	310	33	284	317	(3)	(4)	(7)

EXHIBIT D**ADMISSIONS COMPARISON****YEAR-TO-DATE**Periods beginning January 1 and ending February 29th

	2016	2015	2014
INITIAL CONTACTS	65	93	92
ADMISSIONS	45	57	66
DEATHS	15	22	21
DISCHARGES	21	26	37

DISCHARGE LOCATIONS**YEAR-TO-DATE**Periods beginning January 1 and ending February 29th

	2016	2015	2014
HOME	13	15	20
OTHER NURSING HOMES	3	6	2
HOSPITALS	4	5	13
GROUP HOMES/WAIVER SHARE HOME	1	0	0
PERSONAL CARE	0	0	2

*2014-2015 Include East Facility statistics prior to closure in June 2015.

2016 MONTHLY PERCENTAGE**COMPLETION FROM INITIAL REFERRAL TO ADMISSION**

2016 **Percentage**
Percentage of completion from initial referral to admission

January	67%
February	68%
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

EXHIBIT D**ADMISSIONS COMPARISON****YEAR-TO-DATE**

Periods beginning January 1 and ending December 31

	2015	2014	2013
INITIAL CONTACTS	430	550	394
ADMISSIONS	234	296	257
DEATHS	114	110	114
DISCHARGES	188	161	142

DISCHARGE LOCATIONS**YEAR-TO-DATE**

Periods beginning January 1 and ending December 31

	2015	2014	2013
HOME	91	106	117
OTHER NURSING HOMES	66*	13	16
HOSPITALS	28	61	41
GROUP HOMES/WAIVER SHARE HOME	2	4	3
PERSONAL CARE	1	6	0

*Includes 49 discharges from closure of PRM East

2015 MONTHLY PERCENTAGE**COMPLETION FROM INITIAL REFERRAL TO ADMISSION**

2015 **Percentage**
Percentage of completion from initial referral to admission

January	76%
February	50%
March	52%
April	64%
May	31%
June	78%
July	55%
August	49%
September	39%
October	65%
November	40%
December	50%

[illegible]

ADMISSIONS/SOCIAL SERVICES STATISTICS REPORT 2015

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Initial Contacts	42	51	40	44	30	37	29	34	36	28	29	30
Admission East	2	6	5	5	0	0	N/A	N/A	N/A	N/A	N/A	N/A
Admission West	30	19	16	23	9	29	16	16	14	18	11	15
Discharges East	4	1	2	5	0	49	N/A	N/A	N/A	N/A	N/A	N/A
Discharges West	10	11	13	12	8	13	13	8	9	9	11	9
Deaths East	1	4	4	4	1	2	N/A	N/A	N/A	N/A	N/A	N/A
Deaths West	9	8	12	11	6	9	7	8	5	8	8	7
East-End of the Month Census	63	64	61	52	51	0	N/A	N/A	N/A	N/A	N/A	N/A
West-End of the Month Census	285	285	278	282	278	282	281	281	281	282	274	273
Average Daily Census	344	347	341	339	329	321	280	283	280	279	275	275
Average Month's Occupancy	88.7	89.5	87.9	87.4	84.8	82.7	93.3	94.2	93.2	93.0	91.8	91.5
Budgeted Daily Census	345	345	345	345	335	335	290	290	290	290	290	290
Budgeted Month's Occupancy	88.9	88.9	88.9	88.9	86.3	86.3	96.6	96.6	96.6	96.6	96.6	96.6

2015 TOTAL END OF YEAR:

Initial Contacts:	430	West Discharges:	126
East Admissions:	18**	East Deaths:	16
West Admissions:	216	West Deaths:	98
East Discharges:	62*		

*** Reflects discharge of 49 residents in June at time of East Facility closure.**

**** Reflects admissions from Jan.1 to April 14, 2015 due to regulatory requirements prior to closure of the East Facility.**

Average Daily Census of combined East and West Jan. through June: 336

Average Monthly Occupancy of combined East and West Jan. through June : 86.83%

Average Daily Census of West Facility July through Dec. 2015: 278.7

Average Monthly Occupancy of West Facility July through Dec. 2015: 92.83 %

[illegible]

[illegible]

PLEASANT RIDGE MANOR
WORKERS' COMPENSATION STATISTICS TO DATE:
AS OF 12/31/2015

INCIDENTS 2015		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
WEST														
Administrative Support				2		1		2	1					6
Activities								1	1					2
Dietary		1	1		3	1		1	1	3	1	3	1	15
Hskpg/Laundry		1	2			2			1			1		7
Maintenance				1			1							2
Nursing		4	4	6	3	9	6	9	6	5	6	6	2	66
Total West		6	7	9	6	13	7	13	9	8	7	10	3	98
EAST														
Nursing		1	3	3	1	1	1							10
Dietary						1								1
Hskpg/Laud/Maint.														0
Total East		1	3	3	1	2	1	0	0	0	0	0	0	11
TOTAL PRM INCIDENTS		7	10	12	7	15	8	13	9	8	7	10	3	109
LOST TIME INCIDENTS														
West	Jan	2	0	1	2	4	0	1	3	0	0	3	2	18
East	Jan	0	1	0	0	0	0							1
TOTAL PRM		2	1	1	2	4	0	1	3	0	0	3	2	19
LOST TIME DAYS (Per Month)														
West	Jan	24	0	0	26	69	0	5	28	0	0	48	28	228
East	Jan	0	11	0	0	0	0							11
LOST TIME DAYS PREVIOUS CLAIMS														
West	Jan	6	0	6	30	12	132	83	62	62	62	30	120	605
East	Jan	31	28	62	60	14	0							195
TOTAL PRM LOST DAYS		61	39	68	116	95	132	88	90	62	62	78	148	1039

PLEASANT RIDGE MANOR
WORKERS' COMPENSATION STATISTICS TO DATE:
AS OF 11/30/2015

INCIDENTS 2015		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
WEST														
Administrative Support				2		1		2	1					6
Activities								1	1					2
Dietary		1	1		3	1		1		3	1	3		14
Hskpg/Laundry		1	2			2			1			1		7
Maintenance				1			1							2
Nursing		4	4	6	3	9	6	9	6	5	6	6		64
Total West		6	7	9	6	13	7	13	9	8	7	10	0	95
EAST														
Nursing		1	3	3	1	1	1							10
Dietary						1								1
Hskpg/Laud/Maint.														0
Total East		1	3	3	1	2	1	0	0	0	0	0	0	11
TOTAL PRM INCIDENTS		7	10	12	7	15	8	13	9	8	7	10	0	106
LOST TIME INCIDENTS														
West	Jan	2	0	1	2	4	0	1	3	0	0	3		TOTAL
East		0	1	0	0	0	0							16
TOTAL PRM		2	1	1	2	4	0	1	3	0	0	3	0	17
LOST TIME DAYS (Per Month)														
West	Jan	24	0	0	26	69	0	5	28	0	0	48		TOTAL
East		0	11	0	0	0	0							200
LOST TIME DAYS PREVIOUS CLAIMS														11
West		6	0	6	30	12	132	83	62	62	62	30		485
East		31	28	62	60	14	0							195
TOTAL PRM LOST DAYS		61	39	68	116	95	132	88	90	62	62	78	0	891

**PLEASANT RIDGE MANOR
STATEMENT OF REVENUES & EXPENSES**

UNAUDITED @ NOVEMBER 30, 2015

Description	>>>>>> Current Period <<<<<<<			>>>>>> Year-To-Date <<<<<<<		
	Actual	Budget	Difference	Actual	Budget	Difference
Resident Service Revenue:						
Net Room & Board Revenue	2,065,544	2,205,187	(139,643)	25,427,641	26,687,161	(1,259,520)
Net Ancillary Revenues	229,331	224,687	4,644	2,907,270	2,764,818	142,452
Resident Service Revenues	2,294,875	2,429,874	(134,999)	28,334,911	29,451,979	(1,117,068)
Other Revenues:						
Misc. Operating Revenue	4,908	5,317	(409)	133,729	171,683	(37,954)
Interest on Funds	413	284	129	(82,186)	3,116	(85,302)
Donations, Grants & Millcreek Manor		0	0	2,124,436	0	2,124,436
Net Capital Transfers		0	0	0	0	0
Total Other Revenues	5,321	5,601	(280)	2,175,979	174,799	2,001,180
TOTAL REVENUES	2,300,196	2,435,475	(135,279)	30,510,890	29,626,778	884,112
Expenses:						
Salaries & Wages	1,190,760	1,104,035	86,725	14,104,592	13,837,408	267,184
Fringe Benefits	780,345	940,356	(160,011)	9,811,440	9,922,682	(111,242)
Other Operating Expenses	453,820	509,059	(55,239)	6,294,642	6,453,906	(159,264)
Depreciation, Insurance & Interest Expense	77,622	81,570	(3,948)	850,844	897,267	(46,423)
TOTAL EXPENSES	2,502,547	2,635,020	(132,473)	31,061,518	31,111,263	(49,745)
Gain <Loss> from Operations	(202,351)	(199,545)	(2,806)	(550,628)	(1,484,485)	933,857
County of Erie General Fund Transfer	200,000	138,408	61,592	1,548,855	1,384,080	164,775
Net Gain <Loss>	(2,351)	(61,137)	58,786	998,227	(100,405)	1,098,632

**PLEASANT RIDGE MANOR
STATEMENT OF REVENUES & EXPENSES**

UNAUDITED @ DECEMBER 31, 2015

Description	>>>>>> Current Period <<<<<<<<		>>>>>> Year-To-Date <<<<<<<<		Difference
	Actual	Budget	Actual	Budget	
Resident Service Revenue:					
Net Room & Board Revenue	1,996,777	2,278,944	27,424,418	28,966,105	(1,541,687)
Net Ancillary Revenues	284,424	231,982	3,191,694	2,996,800	194,894
Resident Service Revenues	2,281,201	2,510,926	30,616,112	31,962,905	(1,346,793)
Other Revenues:					
Misc. Operating Revenue	4,583	5,317	138,312	177,000	(38,688)
Interest on Funds	8,255	28,084	(73,931)	31,200	(105,131)
Donations, Grants & Millcreek Manor	0	0	2,124,436	0	2,124,436
Net Capital Transfers	0	0	0	0	0
Total Other Revenues	12,838	33,401	2,188,817	208,200	1,980,617
TOTAL REVENUES	2,294,039	2,544,327	32,804,929	32,171,105	633,824
Expenses:					
Salaries & Wages	1,206,682	1,140,838	15,311,274	14,978,246	333,028
Fringe Benefits	987,846	942,954	10,799,286	10,865,636	(66,350)
Other Operating Expenses	513,855	555,373	6,808,497	7,009,279	(200,782)
Depreciation, Insurance & Interest Expense	103,389	81,570	954,233	978,837	(24,604)
TOTAL EXPENSES	2,811,772	2,720,735	33,873,290	33,831,998	41,292
Gain <Loss> from Operations	(517,733)	(176,403)	(1,068,361)	(1,680,893)	592,532
County of Erie General Fund Transfer	922,038	138,405	2,470,893	1,660,893	810,000
Net Gain <Loss>	404,305	(38,003)	1,402,532	0	1,402,532

Thank you for the beautiful floral arrangement for dad. He truly loved volunteering with all of you. You were his 2nd family and I will treasure the friendship and respect he received from all of you every day.

To thank you for
your kindness
and sympathy
at a time when it was
deeply appreciated
The family of
Bob Moran